



NFAS COACHING

Qualification

Purpose:

The purpose of this process is to set up a consistent method for the appointment of new trainers, coaches and assistant coaches and the renewal of coaching approval.

Coaching Level Requirements:

COACH TRAINERS:

To become an NFAS coach Trainer, applicants **MUST** meet the following criteria:

- (i) Be a fully paid up member of the NFAS
- (ii) Must be a current registered NFAS coach.
- (iii) Have a high knowledge and experience of both the society and archery.
- (iv) Minimum age of 18 at application.
- (v) Must be CRB approved (Subject to approval by the NFAS)
- (vi) Pass an interview panel.
- (vii) Attend Current NFAS coaching course as an active participant.
- (viii) Demonstrate training ability by leading a session during a current NFAS coaching course.
- (ix) Demonstrate ability to work with current and future approved material, coaching course systems and trainers.
- (x) Must have good literacy skills.

COACHES:

To become an NFAS coach, applicants **MUST** meet the following criteria:

- (i) Be a fully paid up member of the NFAS
- (ii) Must have been a member of the NFAS for a minimum period of 3 years (Discretionary according to experience).
- (iii) Hold a recognised Archery coaching qualification from another society and been a member of the NFAS for a minimum Period of 18 months. (Evidence of certification and coaching record will be required).
- (iv) Must have attended at least one Multi day, Multi course event which could be an NFAS National competition, SW Challenge, ect. This must have been within the last 3 years
- (v) Must be CRB approved (Subject to approval by the NFAS)
- (vi) Declaration of no change since CRB approval
- (vii) Minimum age of 18 Years.
- (viii) **MUST** have basic literacy skill.

ASSISTANT COACHES:

To become an NFAS assistant coach, applicants **MUST** meet the following criteria:

- (i) Be a fully paid up member of the NFAS
- (ii) Minimum age of 18 years.
- (iii) Minimum of 18mths continual NFAS Membership.
- (iv) Must be CRB approved or VBS (Vetting and Barring Scheme) (Subject to approval by the NFAS)
- (v) Must have experience of NFAS open shoots.
- (vi) Must be recommended by club NFAS coach.
- (vii) Must be registered with NFAS coaching coordinator.
- (viii) **MUST** have basic literacy skill.

When applying for a coach-training course, the applicant **MUST** provide the following information.

- (1) A completed coach application form
- (2) NFAS number
- (3) Copy of CRB approval certificate, approved by the NFAS
- (4) Declaration of no change since CRB approval.
- (5) **MUST** have read and fully understood the NFAS Child Protection Policy (CPP)
- (6) 2 x passport photographs
- (7) Contact details – ‘e’ mail address, home address, telephone numbers
- (8) Age of applicant
- (9) Shooting styles
- (10) Club details (Or independent)
- (11) If you have ever been a coach in any other archery organisation? Please supply coaching history.
- (12) Year that you attended a multi day/course event + Style you shot.

TO APPLY FOR COACH TRAINER STATUS APPLICANTS SHOULD APPLY IN WRITING TO THE NFAS COACHING COORDINATOR.

To apply for assistant coach status individuals should contact their club coach.

COACH RENEWALS:

When applying for renewal of coaching certificate (every 5 years), applicants need to provide the following:

- (1) A completed coach renewal form
- (2) NFAS number
- (3) Old coaching certificate
- (4) 2 x passport photographs
- (5) CRB renewal (renewed every time coaching certificates is renewed)
- (6) Examples of coaching that the individual has done over the past 5 years (i.e. a brief note from their club secretary)
- (7) If your NFAS coaching qualification is more than 12 months out of date it will need to be reviewed by the NFAS executive before being renewed.

CRB Certification:

To obtain CRB approval details, please apply to the NFAS CRB officer, this process takes approximately 6 weeks from the receipt of the completed application form. There are some administration costs associated with CRB approval, these costs will be the responsibility of the applicant (£16 charge to cover the administration fee charged to us by Due Diligence Checking). In addition to this administration cost there could be additional costs if you are coaching on a commercial basis with personal financial gain, please discuss with the NFAS CRB office.

The CRB approval doesn't have a validity period as the information is only valid on the day of issue and circumstances can change almost immediately. It is advised that a declaration should be signed by everybody at point of (i) Issue of coaching certificate. All coaches reapplying for renewal need to reapply for CRB approval (Every 5 years). If circumstances change after the issue of CRB approval it is the responsibility of the individual to inform the NFAS CRB officer immediately, failure to do so will automatically render your coaching qualification void.